

SIERRA VISTA LIBRARY ADVISORY COMMISSION
SPECIAL MEETING
OCTOBER 7, 2015

CALL TO ORDER:

J. Blaylock, Chair, called the special meeting of the Sierra Vista Public Library Advisory Commission to order at 3:03 p.m. in the Sierra Vista Public Library, 2600 E. Tacoma Street, Sierra Vista, Arizona.

ROLL CALL:

MEMBERS PRESENT: Joan Blaylock
 Debra DePew
 Virginia Fuller
 Dottie Simmons
 Alvin Slarve

MEMBERS ABSENT: Kelly Roberts

OTHERS PRESENT: Victoria Yarbrough, Leisure and Library Services Director
 Emily Scherrer, Library Administrator
 Craig Mount, City Council Liaison
 Debra Chatham, Library Recorder
 Janie Fix, Friends of the Library Representative
 Rita Spano, Friends of the Library Representative
 Trini Valentin, CCLD Citizen Liaison Council Representative
 Leslie Clark, Commission Applicant
 Stephanie Fulton, Commission Applicant

ACCEPTANCE OF THE AGENDA:

A. Slarve moved that the Agenda be accepted as written. D. Simmons seconded the motion.

VOTE: 5–0. The motion passed.

ACCEPTANCE OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 24, 2015

A. Slarve moved that the Minutes of the Regular meeting of August 24, 2015 be accepted as written. D. Simmons seconded the motion.

VOTE: 5–0. The motion passed.

TOUR OF THE LIBRARY

V. Yarbrough gave a tour of the library, pointing out the various collections and many services available to the community.

COMMITTEE REPORTS:

COCHISE COUNTY CITIZEN LIAISON COUNCIL REPORT ON RECENT ACTIVITY

T. Valentin reported that the next meeting will be Wednesday, October 14, 1:00–3:00 p.m. at the Douglas Public Library.

DIRECTOR'S REPORT ON STAFF AND LIBRARY ACTIVITIES—Victoria Yarbrough:

V. Yarbrough mentioned that the current Henry F. Hauser Museum exhibit, *Sirens, Whistles, and Badges ... Oh, My!*, is fantastic and invited the Commissioners and members of the public to stop by and see it. The free exhibit will run through April 22, 2016.

E. Scherrer reported that the collections in the youth and children's areas are being reorganized and updated to make them more attractive and user friendly.

Emily mentioned that there will soon be a new reading tent in the children's area.

Emily mentioned that the lego table remains very popular.

Emily explained the bicycle lending program Susan Abend is working on.

Emily mentioned that the Storytimes continue to grow, with 271 children participating during the month of September. Emily mentioned that Sierra, the children's librarian, filmed some Storytimes and the videos will be available to view on the city's website.

Emily mentioned that author J A Jance visited recently and that her presentations are always popular with the community.

Emily mentioned recent PEW research in which the people surveyed indicated that libraries are nearly as important to communities as fire and police services. The survey showed that early literacy and digital literacy were the most important functions of a library. Emily told the Commissioners they can find the report, [Libraries at the Crossroads](#), online.

OLD BUSINESS:

a. Discussion of the Role of the Commission

V. Yarbrough discussed the role of the Commission and provided information from the Boards and Commissions Handbook and a list of possible future discussion items.

D. DePew asked if Storytimes could be discussed during the next meeting.

A. Slarve asked if Homework Help could be discussed during the November meeting.

b. Discussion/Decision on Library Advisory Commission Applicants, Leslie Clark and Stephanie Fulton

J. Blaylock reviewed the applications with the Commission. D. DePew made a motion to nominate Stephanie Fulton to fill the vacancy. D. Simmons seconded the motion. The Commission discussed the applicants and clarified the role of associate members.

The Commission voted 5–0 in favor of recommending to the City Council that Stephanie Fulton be appointed to the Library Advisory Commission.

A. Slarve made a motion to invite Leslie Clark to serve as an associate member, pending her willingness to do so. D. Simmons seconded the motion. After discussion, the Commission voted 5–0 in favor of inviting Leslie Clark to serve as an associate member.

V. Yarbrough explained associate memberships to the applicants. L. Clark accepted the Commission's invitation to serve as an associate member.

c. Discussion of National Library Week

D. Simmons handed out a schedule of library events occurring during National Library Week and a planning schedule for National Library Week.

The Commission discussed opportunities for National Library Week and possible themes for the event. The Commissioners asked that this item remain on the agenda.

NEW BUSINESS:

There was no new business to come before the Commission.

BRIEF REPORT BY THE CITY COUNCIL LIAISON OF CITY COUNCIL
DISCUSSIONS RELEVANT TO THE LIBRARY—Councilmember Craig Mount:

Councilmember Mount congratulated Stephanie and Leslie.

Councilmember Mount stressed that it is important for the Commissioners to get feedback from the community about library programming so that appropriate funding can be considered in future budget planning sessions.

Councilmember Mount thanked the Commissioners for their time and said he is excited about the direction the Commission is going.

CALL TO THE PUBLIC:

Rita Spano mentioned the Friends of the Library monthly book sale will be October 10 from 10:00 a.m.–4:00 p.m.

Janie Fix asked how she could access the PEW report, Libraries at the Crossroads. Janie asked about announcements for STEAM programming.

REQUESTS OF THE COMMISSION AND FUTURE DISCUSSION ITEMS:

D. Simmons mentioned that the Amazing Arizona lectures will tie in with the museum's current exhibit, *Sirens, Whistles, and Badges ... Oh, My!* Dottie mentioned that the original Fry fire truck will be at Cars in the Park this coming weekend. She also mentioned that the museum will be open additional hours October 17 and 24.

L. Clark asked that an agenda item to discuss the library's eBook service, Overdrive, be placed on a future agenda.

D. DePew asked if National Library Week would be on the October 26 agenda.

ADJOURNMENT:

There being no further business to come before the Library Advisory Commission J. Blaylock adjourned the meeting at 4:29 p.m.

The next Commission meeting will be Monday, October 26, 2015.

J. Blaylock

1. Show respect for everyone's viewpoint.
2. Allow other members adequate time to present their views fully before making comments.
3. Be open and honest at all times.
4. Recognize new members and see that they are made welcome and receive assistance in becoming acquainted with their new duties.
5. Strive to minimize political action among members.

Participation in Political Activities

Acceptance of any appointment to a board or commission does not restrict individual citizen participation in political activities of their choosing at any level of government, be it local, state or federal. Appointees may not use their appointed office or title in the conduct of such activity.

Role and Authority of Boards and Commissions

The primary role of the boards and commissions is to provide increased public input and citizen participation in the determination of City policies and procedures, and to advise the City Council on matters of importance to the City.

More specifically, boards and commissions review and make recommendations to the City Council within their scope of responsibility as defined in the City Code and in the Arizona Revised Statutes. They perform as a citizens' advisory arm of the City Council, focusing attention on specific program areas of the City. Most importantly, these bodies serve as vehicles for public input into City programs and policies. On specific matters referred by the City Council, the board or commission serves as an important reviewing body of the City.

City Code provides that boards and commissions may not become involved in the administration or operation of City departments. Board and commission members may not direct administrative staff to initiate programs, conduct major studies or establish official policy without approval of the City Council and/or the City Manager. Boards and commissions are not legislative bodies, but perform in an advisory capacity except as otherwise provided by law. The responsibility of allocating public funds properly rests with the City's elected representatives and cannot be delegated to an outside group.

Boards and commissions do not become involved in reviewing or making specific recommendations on a department's operating budget. Commissions are encouraged, however, to annually review and comment on relevant department programs as they affect the community. If boards and commissions have questions or are concerned with particular issues, the City staff liaison may be utilized to facilitate communication channels.

Commissions, Committees, Boards, and Task Forces Defined

The authorizing body, or person, coupled with the function to be performed defines whether a group is a board, commission, task force, or committee. Boards are those bodies that are established by state level legislation and directed to the local authority for implementation. Commissions and Task Forces are established by Council and are

UPDATED 08-07-15

13

Library Programs and Services List

Children's Programs

- Baby, preschool, toddler storytimes
- Family Movie Night
- LEGO Club
- STEAM Saturdays
- Summer Reading Program
- Homework Help
- Class tours

Adult Programs and Services

- Talking Book Program
- Book discussion group
- Book discussion to-go kits
- Movie matinees
- Amazing Arizona presentations
- Interlibrary loan
- Digital Device drop-in
- Puzzle Exchange
- Bicycle lending
- Computers
- Computer Classes
- eBooks – Overdrive
- eAudiobooks – OneClick Digital
- Databases
- Tuesday Talks
- Alternative therapy lectures
- Author visits
- Discovery Packs
- Self-checkout machines
- Wifi

4/10-16

Sierra Vista Library

Celebration of National Library Week

I- set the theme, ALA.org is a site to use for suggested activities and work with children's librarian so as to compliment its program.

II- draft calendar w/schedule.

III- once theme is set then choose Book Mobile*, speakers, music, entertainment and types of displays.

IV- work with Susan A., in order to schedule rooms and or areas for activities to be held.

V- Co-ordinate with Susan and or Friends for budget request/ funds if needed.

VI- NEED TO START IN NOVEMBER AND SOLIDIFY PLANS BY JANUARY FOR PUBLICITY VIA PAO, Vista 411

VII- February- March do any fine tuning of schedule.

*Note need to arrange Bookmobile 4-6 months in advance

During National library Week keep in mind:

- 4/9 Saturday- Friends Book Sale
- 4/10 Sunday- officially begins week - LIBRARY CLOSED
- 4/11 Monday- Top ten list of frequently challenged books
- 4/12 Tuesday- speakers program, Baby and pre-school story times
- 4/13 Wednesday- National book mobile day
- 4/14 Thursday- Teen literature day
- 4/15 Friday- toddler story time
- 4/16 Saturday- S.T.E.M.

April 2016

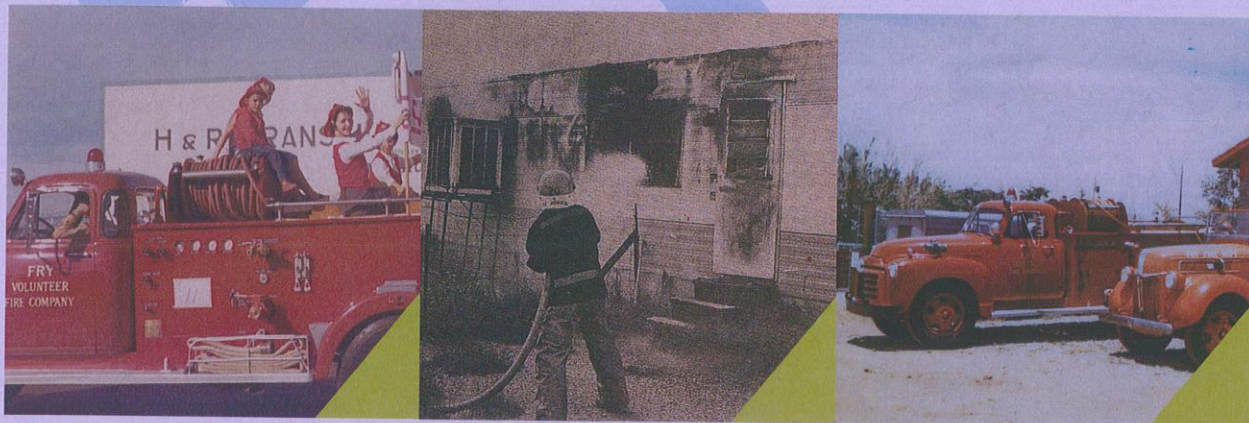
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 April Fool's Day	2
3	4	5	6	7	8	9 FRIENDS BOOK SALE 10-4
10 LIBRARY CLOSED BEGINS LIBRARY WEEK OFFICIAL	11 REDUCE STRESS 5:15 PM	12 BABY TIME 10:20 11:00 PRE SCHOOL	13 NAT BORN- MOBILE DAY	14 TEEN LIT-DAY	15 REDUCE STRESS 5:45 PM	16 DIGITAL DROP IN 11AM-1PM 10-12 PUZZLE EXCHANGE STEM 1-2
17	18	19	20	21	22 Passover Begins Earth Day	23
24	25	26	27	28	29	30

AMAZING ARIZONA



Sierra Vista

EXTRAORDINARY SKIES.
UNCOMMON GROUND.



Fry Fire District

It Almost Didn't Happen!

TUESDAY, NOVEMBER 3, 2015
1:00 PM

Ethel H. Berger Center
Henry F. Hauser Museum
2950 E. Tacoma Street

FREE open to the public

Join former retired Fry Fire Department Firefighter and Arson Investigator, Martin Jones, for an insightful and entertaining afternoon of discovery, as he brings our somewhat tumultuous past to life with a myriad of visual images, vintage fire equipment, and witty real life stories!

CONTACT

Nancy Krieski, Museum Curator
Nancy.Krieski@SierraVistaAZ.gov
439-2306

Susan Abend, Adult Librarian
Susan.Aabend@SierraVistaAZ.gov
458-4225

Sponsored by:
Friends of the Sierra Vista Library
and the Henry F. Hauser Museum.

www.SierraVistaAZ.gov

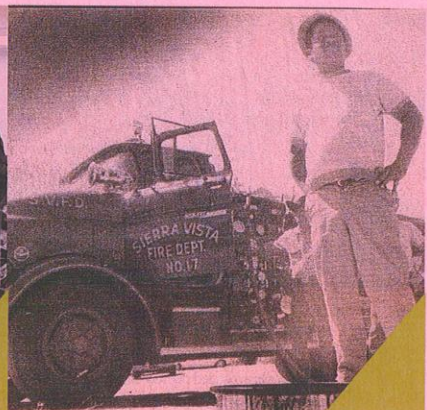
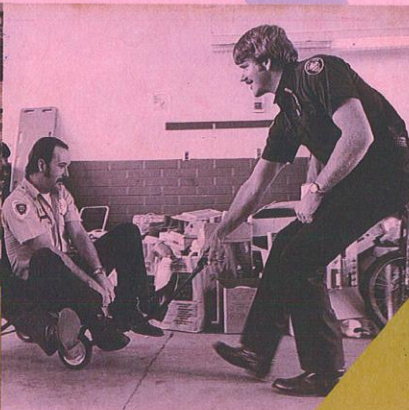
Produced by the City of Sierra Vista Public Affairs Office 09/2015

AMAZING ARIZONA



Sierra Vista

EXTRAORDINARY SKIES.
UNCOMMON GROUND.



Sierra Vista Fire Department

From Cowboy Boots to State of the Art Professionals

TUESDAY, DECEMBER 1, 2015

1:00 PM

Sierra Vista Public Library

Mona Bishop Room

2600 E. Tacoma Street

FREE open to the public

Discover our city's fire department's humble beginnings, from an ill-equipped volunteer unit responding to the call of the local air raid siren to disputes with Fry Fire relating to jurisdiction. The Sierra Vista Fire Department endured many bumps, not unlike the evolution of all small towns, on its path to becoming the modern professional department it is today.

CONTACT

Nancy Krieski, Museum Curator
Nancy.Krieski@SierraVistaAZ.gov
439-2306

Susan Abend, Adult Librarian
Susan.Aabend@SierraVistaAZ.gov
458-4225

Sponsored by:
Friends of the Sierra Vista Library
and the Henry F. Hauser Museum.

www.SierraVistaAZ.gov

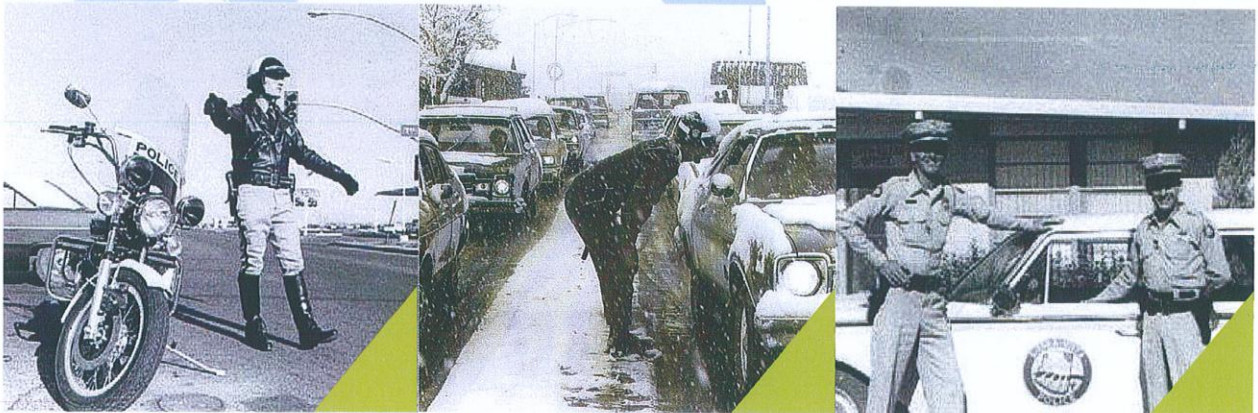
Produced by the City of Sierra Vista Public Affairs Office 09/2015

AMAZING ARIZONA



Sierra Vista

EXTRAORDINARY SKIES.
UNCOMMON GROUND.



Sierra Vista Police Department

Cruisin' the Past with the Former Chief

TUESDAY, JANUARY 5, 2016

1:00 PM

Ethel H. Berger Center

Henry F. Hauser Museum

2950 E. Tacoma Street

FREE open to the public

The Sierra Vista Police Department endured many bumps along the way in becoming the professional and well equipped department which serves our community today. Join retired Sierra Vista Police Chief, David Santor, for a peek into how, and more importantly, "Why?" the department was founded through the evolution of its Chiefs of Police. Enjoy a review of some of the most notable "firsts" and "facts".

CONTACT

Nancy Krieski, Museum Curator
Nancy.Krieski@SierraVistaAZ.gov
439-2306

Susan Abend, Adult Librarian
Susan.Aabend@SierraVistaAZ.gov
458-4225

Sponsored by:
Friends of the Sierra Vista Library
and the Henry F. Hauser Museum.

www.SierraVistaAZ.gov

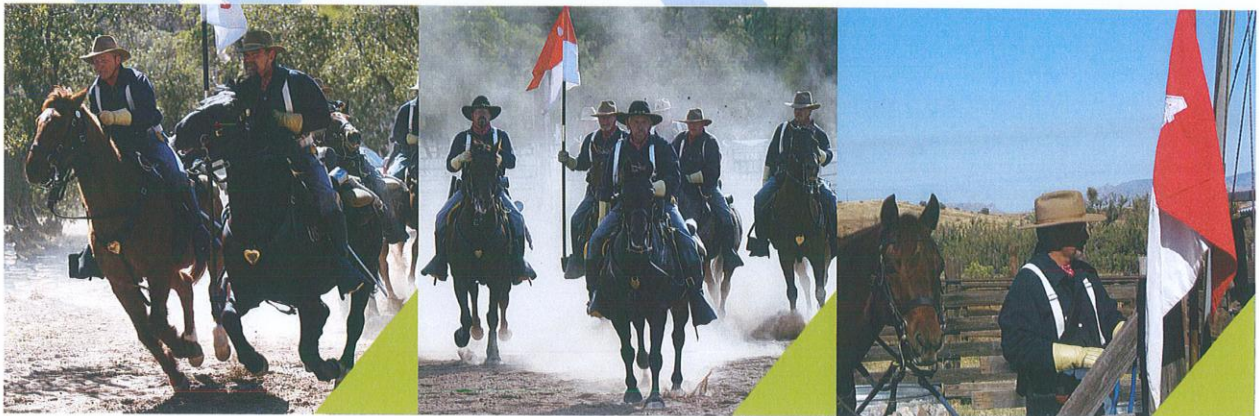
Produced by the City of Sierra Vista Public Affairs Office 09/2015

AMAZING ARIZONA



Sierra Vista

EXTRAORDINARY SKIES.
UNCOMMON GROUND.



B-Troop 4th Cavalry Regiment **A Most Distinguished Past**

TUESDAY, FEBRUARY 2, 2016
1:00 PM

Sierra Vista Public Library
Mona Bishop Room
2600 E. Tacoma Street

FREE open to the public

B Troop is a U.S. Army mounted ceremonial unit whose mission is to promote the heritage and traditions of the U.S. Army in the Southwest during the period of the Indian Wars. Members of the unit are uniformed, equipped, and armed in accordance with U.S. Cavalry standards of the 1880s. Join a distinguished member of B-Troop for an informative and insightful afternoon.

CONTACT

Nancy Krieski, Museum Curator
Nancy.Krieski@SierraVistaAZ.gov
439-2306

Susan Abend, Adult Librarian
Susan.Aabend@SierraVistaAZ.gov
458-4225

Sponsored by:
Friends of the Sierra Vista Library
and the Henry F. Hauser Museum.

www.SierraVistaAZ.gov

Produced by the City of Sierra Vista Public Affairs Office 09/2015